## **USER INSTRUCTIONS - HOTEL POP UP LOCK**



#### **ABOUT THE LOCK**

This lock requires a 4-6 digit code to open. Guests/Users can choose their own code and a master code can be programmed. The lock also features an emergency key.



### How to open the safe for the first time

- Enter the code '000000' (factory default master code)
- Open the safe door

#### How to close the safe

- Close the safe door.
- Enter your chosen code (must be 4-6 digits long)
- Press the [LOCK] key

## How to open the safe

- Enter your 4-6 digit code
- Open the safe door

## How to change the code

- Enter your code and open the safe door
- Follow the instructions for 'How to close the safe'

## Incorrect entry

If an incorrect code is entered the bolts will not retract, try your code again. After 4 incorrect entries, the screen will display 'ERROR' and then 'HOLD15'. The lock will be disabled for 15 minutes. You can't enter a code again until the 15 minutes is up. You can open the safe with the emergency key durig the 15 minutes.

## How to set/change the master code

The master code can open the safe if the user code is forgotten.

- Press key [0] twice followed by the [LOCK] key
- The screen will display 'OLD'
- Enter your current master code ('000000' factory default)
- Press the [LOCK] key, the screen will display 'NEW'
- Enter a new 6-digit master code followed by the [LOCK] key
- The screen will display 'AGAIN'. Re-enter your new 6-digit master code
- Press the [LOCK] key, the screen will display 'DONE'

To open the safe with the master code:

- Enter your 6-digit master code
- Open the safe door

## How to open the safe with the emergency key

- Remove the plastic cover labeled 'Technosafe'
- Insert the emergency key and turn it clockwise. The screen will display 'MANUAL'
- Turn the key anti-clockwise and then remove it
- Press the [LOCK] key and the bolts will retract
- Open the safe door
- Replace the plastic cover

# Current supply / battery change

To check the battery power press the [L] key. 'HI-BAT' will display for a high battery and 'LO-BAT' will display for a low battery.

If the battery is low the screen will automatically display 'BA-LO'. Replace the battery if you see this message. This lock takes AA batteries. Burton Safes recommends the Duracell brand.